

Resolution 9 EFFO Bylaws 2020

1 Introduction

The operating framework of the EFFO is at present defined only in the Statutes of the organisation, however in the main this defines the authorities of the General Assembly of the members (the Annual or other General Meetings) in specific detail, and allocates all remaining responsibilities and authorities to the Administration Board (the EFFO Board).

It was agreed by the General Meeting in London in 2018 that the Board should initiate a deep review of the operating processes and policies of the EFFO, so that the processes in the new organisation were transparent, practical and easily understood by all the membership. These processes and policies would then be summarised in a set of formal Bylaws, which can be added to and amended by the Board from time to time, and communicated with all members.

2 Key initiatives of the Bylaws

The Madrid General Meeting in 2019 then discussed the key initiatives contained in the governance review, which included:

1. Establishing standing committees to broaden the range of expertise from among the members and also lay specialists in advising the Board
2. Launching Working Groups with defined goals
3. Adopting a formal strategic planning cycle that keeps the formal approval of the accounts to a Spring AGM, but moves discussion of the Business Plan for the new year to autumn
4. Performance appraisals of Board and Committee members
5. Bringing in good practice policies such as whistleblowing, conflict of interest, and grievance policies

These initiatives have now been detailed in the formal set of Bylaws, which are presented to the EFFO General Assembly for discussion and approval.

3 Recommendation

The Board of the EFFO recommend the adoption of the Bylaws as set out.

Maurice Cheng
Chief Executive